

MEETING TITLE: Standards Committee

DATE: July 31, 2002

ATTENDEES: Susan Lybarger, Jack Williams, Joan Brewster, Rick Mockler, Maggie Moran, Torney Smith, Jane Wright, Mary Looker, Nancy Reid, Rita Schmidt, Greg Smith, Don Sloma, Charlene Crow-Shambach, Steve Kutz, Christie Spice

Also in attendance: Alice Porter, Bruce Brown, Barbara Mauer, Marni Mason

ISSUES	DISCUSSION	DECISIONS	FOR ACTION
National Update	Joan Brewster reported on a meeting of seven Turning Point states that are very interested in the processes and products from Washington. CDC is moving to an approach that is not focused on one set of standards but having set of standards with a process for using them.		
Report from Administrative Subcommittee	Report was discussed. It was suggested that the measures be reviewed to make sure they do not duplicate the Public Health Standards or address something different. The suggested areas of possible duplication are: Communication, IT, Governance and Planning. Maybe some pieces from the existing Public Health Standards should be moved to the Administrative Standards. Should there be specific measures on policy development and the human resources capacity to perform the work. The next steps need to be spelled out.	The Standards Committee accepted the report and the list of issues and the template. The committee agreed that the left hand side of the matrix would be published in the PHIP 2002 Report.	The report and matrix of issues will be shared with the IT and Finance committees. A work plan will be developed that will include piloting in several entities. The issues

Report from MCPP	<p>Training: All the trainings have been completed and the evaluations and recommendations are included in the training report, which was mailed to each committee member prior to the meeting. Is a basic training on quality improvement needed?</p> <p>Site Visit Reports: Proposed formats were reviewed and suggestions for changes were made. DOH will receive all the reports and mail out each site report to that site only. Anyone wanting the results will get it from the site only. The standards committee will get rolled up reports that show all DOH and all LHJ's. There will be no reports that rank order the results. The reports are subject to public disclosure. The reports will use Demonstrate, Partially demonstrate and No demonstration as the terminology to report the results.</p> <p>Documents: "Performance Standards in Public Health Systems: the Washington State Standards" –MCPP developed this DRAFT document to articulate the conceptual framework for using the results from the Baseline measurement. They have requested review and comments.</p>	<p>The formats for the reports were accepted with the following changes; Results should be shown from left to right with Full Demonstration shown first.</p> <p>The committee accepted the draft report.</p>	<p>Editing and heading changes were suggested. MCPP will make edits and will redistribute. (See new version attached.)</p> <p>Press packets with input from the Steering Committee should accompany the reports to the LHJ's. They should help frame the communication.</p> <p>The document will be shared with the Nursing Directors and the Resource Consultants and MCPP will distribute a new copy with the email address of where to send comments. (See new version attached.)</p>
Communication to Commissioners and Boards of Health	Communication at this time would be helpful. Commissioners and Boards of Health should be reminded that the 1993 Law does require the development of performance measures for public health.	Concept approval.	Letter will be developed and reviewed.
Uses of the Standards	Three possible categories of use have been identified. There was not time to discuss this at the meeting so each committee member is requested to identify one of these topics for further discussion: Quality Improvement Describing the Public Health System Measure the performance of the Public Health System and link to financing.		Each committee member will be contacted by email to identify an area for a workgroup discussion. Telephone discussions will be held before the next meeting and the results shared then.
Finance Committee Report	Rick Mockler and Maggie Moran gave a report on the work of the Finance Committee showing the information that has been collected to date using the topic areas of the Standards.		Coordination between the two committees should continue.

Next Meeting: OCTOBER 31,2002